

## **APPLICATION PROCESS:**

At present there is high demand for a Southwell School education, with limited spaces available. We have these limits in place in order to offer our students a personalised and relational education.

We are currently operating under a 'priority placement system'.

Once applications are received they are reviewed by the Headmaster and sorted into priority categories.

Priority is given to applicants at the Headmaster's discretion as well as using the following guide:

- Applicant's sibling currently attends Southwell;
- Applicant's sibling previously attended Southwell (Old Boy or Old Girl);
- Applicant's parent previously attended Southwell (Old Boy or Old Girl);
- Applicant has another family connection to Southwell; or
- Applicant is a new family to Southwell.

Interviews will be scheduled using an initial priority list, placements are offered to applicants following an interview with the Headmaster (which includes a family tour of the school).

New family applications are welcome and interviews will take place if spaces are still available.

Applications are reviewed at different stages throughout the year and applicants will be communicated with at each stage.

If we are unable to offer placements at the time, applicants may be offered to interview for the waitlist, or if the waitlist is at capacity, applicants may not be offered an interview at that time and their applications may be deferred to the following year.

Placement selections from the waitlist are at the Headmasters' discretion.

Any queries in relation to this process or the status of an application, please contact Becky Russell – <u>becky.russell@southwell.school.nz</u>



## YEARS 1-4 ENTRY POINT:

We have families enrolling their children from birth to attend Southwell in the junior school. These year brackets have very limited spaces.

Throughout year levels 1-4 we have the same number of students/classes. This means if all students move forward from the previous year into their corresponding next year level then there is no opportunity for new intake.

There is opportunity for new intake if a student is to leave or not return for the following term/year. This is when a place is offered to someone off the waitlist.

## YEAR 5, 6, 7, 8 ENTRY POINT:

There is more opportunity for entry in the start of each year in these year brackets, with class growth in each year level, however these year brackets are still very popular, as families decide to advance their children's education as they move toward intermediate/high school years.