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## 2024 Student Information

We are looking forward to starting the 2024 school year. We would like to extend a special welcome to our new families joining our Southwell community and look forward to reconnecting with our returning students after their summer break.

Below is important information for both **new & returning students**, please carefully review each section of this letter.

### New Student Day

This day is for all **new students** starting Southwell in Term 1, 2024. New Student Day will be held on **Thursday 25 January 2024**.

[\*Please click here for the New Student Day Programme\*](#)

### Boarding Students

**New Boarding Students** report to school on **Wednesday 24 January 2024** between 3pm and 4pm. They will spend their first night in the boarding house that night, ready to attend the New Student Day the following day on Thursday 25 January 2024 (programme linked above).

An afternoon tea will be hosted for the new boarding families and will be held in the Dining Room at 4pm Wednesday 24 January 2024

**Returning Boarding Students** report to school on **Thursday 25 January 2024** between 3.30pm and 5pm.

Further information will be supplied to Boarding families from the boarding house staff.

Boarding queries can be directed to:

Head of Girls Boarding, Liz Donald [liz.donald@southwell.school.nz](mailto:liz.donald@southwell.school.nz)

Head of Boys Boarding, Keith Rees-Gibbs [keith.rees-gibbs@southwell.school.nz](mailto:keith.rees-gibbs@southwell.school.nz)



## Stationery

Stationery is provided within the classroom. Students do not need to purchase stationery for the start of the school year.

## Device Purchase - Y7/8 Only

**New students** coming in to Year 7 or Year 8, as well as **returning students** moving through to Year 7 will need to purchase their own device for e-Learning.

[Please click here for BYOD Device Information](#)

Queries in relation to device purchase can be directed to our IT Department

[online@southwell.school.nz](mailto:online@southwell.school.nz)

## Uniform

Students will wear summer uniform for the start of the school year. Summer uniform is: Grey short sleeve shirt/blouse, tie, blazer, grey shorts/culottes, sandals & Southwell sunhat.

Please ensure ALL uniform & items coming to school are clearly named (including shoes, drink bottles, ties etc).

All **new students** should have booked their **new student** uniform fitting to purchase their uniform ready for the start of the school year. **New Student** appointments will run from mid November 2023, to late January 2024.

[Please click here for New Student Uniform Booking.](#)

The uniform shop will reopen to **returning students** from Monday 22 January 2024 (9am-4pm) - no appointment needed.

The uniform shop will return to "normal school hours" from Thursday 25 January 2024 (8am-4pm).

Uniform queries can be directed to the Uniform Shop Manager, Tess Benseman

[uniform@southwell.school.nz](mailto:uniform@southwell.school.nz)



## Sports

Sport is an important aspect of our all-round Southwell Education. Summer sports will begin in Term 1, 2024. Selecting and participating in sport is compulsory for Year 5-8 students.

All **new & returning students** will need to complete their sport selections below for 2024. Any existing selections for 2023 will conclude at the end of the 2023 school year. 2024 sports selections need to be completed by **22 January 2024**.

[2024 Year 1 Sports Options - Term 1](#)

[2024 Years 2-4 Sports Options - Term 1](#)

[2024 Years 5-6 Sports Options - Term 1](#)

[2024 Years 7-8 Sports Options - Term 1](#)

Sports queries can be directed to the Sports Department Administrator, Cathy Bagley

[cathy.bagley@southwell.school.nz](mailto:cathy.bagley@southwell.school.nz)

## Itinerants Music, Speech & Drama

Music, Speech & Drama lessons are offered as extracurricular activities at Southwell and are managed by our Performing Arts Department. The Performing Arts Department provides students with a range of high quality learning experiences in the disciplines of Drama & Music. Individual and/or group lessons are taught by qualified, experienced specialist teachers.

Those **new or returning students** interested in lessons will need to complete their selections for 2024.

Any existing selections for 2023 will conclude at the end of the 2023 school year.

2024 selections for Term 1, need to be completed by Monday 22 January 2024.

[Please click here for further information and Enrolment for Music/Speech & Drama Lessons](#)

Queries can be directed to the Performing Arts Administrator, Kerry Jurgensen

[kerry.jurgensen@southwell.school.nz](mailto:kerry.jurgensen@southwell.school.nz)



## Southwell School App

**New families** will receive an activation link to setup their Southwell School login in the week of 15 January 2024. This login will be used for the Southwell School App and for the Parent Portal on our website.

The app has important features for daily school life, timetable, absence notification, term dates and more.

**Returning families** the Southwell School App will be undergoing maintenance over the Christmas & New Year Break which means that aspects of the Southwell School App such as your child's timetable, E-Forms, and student profiles will be unavailable over the holiday period.

Queries in relation to the Southwell School App can be directed to our IT Department

[online@southwell.school.nz](mailto:online@southwell.school.nz)

## 2024 Classes

**New & Returning Families** will receive an email from the IT Department, in the week of 15 January 2024, letting them know that the Southwell School App is LIVE for 2024, this is when your child's classroom & teacher information will be viewable on the student profile screen.

Queries in relation to classes can be directed to the Registrar, Becky Russell

[becky.russell@southwell.school.nz](mailto:becky.russell@southwell.school.nz)

## After School Care

The after school care programme runs every school day from 3.30pm – 5.15pm and is supervised by Southwell Staff.

For Year 0-4 students, this programme is held in the Junior building. For Year 5-8 students, this programme is held in the Library. Students will receive an afternoon tea snack.

Students sign in on a casual basis for \$11 per day. This charge will be loaded to your account.

[Please click here for After School Care Information Sheet](#)

After School Care queries can be directed to the school office [office@southwell.school.nz](mailto:office@southwell.school.nz)



# SOUTHWELL SCHOOL

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## School Lunches

The school kitchen provides a lunch option for the children each school day.

The [lunch menu](#) is published each week on our website & the school app.

**Casual Lunch:** Lunches can be purchased on a casual basis at \$8 per day. Students or families can add the student's name to the list at the front on the dining room. The charge will be loaded to the family account.

**Permanent Lunch:** Students can receive daily lunch on a termly basis. The cost is \$310 per term, which is charged to your school account at the start of each term. To order the permanent lunch option for Term 1, please complete the E-Form via the Parent Portal or Southwell School App during the week of 15 January 2024.

Lunch queries can be directed to the school office [office@southwell.school.nz](mailto:office@southwell.school.nz)

## Bus Service

There is a Southwell School Bus that provides a bus service to and from the Cambridge Avantidrome & Tamahere School.

10 concession bus tickets can be purchased from the school office.

[Please click here for the bus route & timetable](#)

Bus service queries can be directed to the school office [office@southwell.school.nz](mailto:office@southwell.school.nz)

## Further Information:

We encourage you to carefully review each of the links within this newsletter. We also encourage families to familiarise themselves with our website [Everyday at Southwell](#).

You can also follow our Facebook & Instagram pages to keep up with "what's happening at Southwell".

## Contact:

If you have any questions in relation to this letter or your child's start at Southwell, please do not hesitate to contact the Registrar, Becky Russell [becky.russell@southwell.school.nz](mailto:becky.russell@southwell.school.nz)