SOUTHWELL SCHOOL

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2027 Student Information

We are looking forward to starting the 2027 school year. We would like to extend a special welcome to our new families joining our Southwell community in the new year.

Below is important information for both **new & returning students**, please carefully review each section of this letter.

Key Dates for 2026

New Boarders Arrive **Wednesday 27 January 2027**

New Student Day **Thursday 28 January 2027**

New Parents Morning Tea **8.30am Thursday 28 January 2027**

Start of Term (returning Students) **Friday 29 January 2027**

Please click here for Term Dates for 2027

New Student Day

This day is for all **new students** starting Southwell in Term 1, 2027. New Student Day will be held on **Thursday 28 January 2027.**

Please click here for the New Student Day Programme

Southwell School Office/Management Centre

The office/management centre will be closed from **3pm Friday 18 December 2026** and will reopen at **9am Monday 18 January 2027.**

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Boarding Students

New Boarding Students report to school on Wednesday 27 January 2027 between 3pm and 4pm. They will spend their first night in the boarding house that night, ready to attend the New Student Day the following day on Thursday 28 January 2027 (programme linked above).

Refreshments are available at the boarding precinct for parents/caregivers settling their children into the boarding house that afternoon.

Returning Boarding Students report to school on Thursday 28 January 2027 between 3.30pm and 5pm.

Further information will be supplied to Boarding families from the boarding house staff.

Boarding queries can be directed to:
Heads of Girls Boarding, Mrs Amy Pomare & Miss Brooke Goodwin
girlsboarding@southwell.school.nz

Director of Boarding, Head of Boys Boarding:
2026 School Year: Mr Keith Rees-Gibbs keith.rees-gibbs@southwell.school.nz
2027 School Year: Mr Ollie Clayson ollie.clayson@southwell.school.nz

Boarding Handbook

Boarding families should familiarise themselves with the Boarding Handbook.

Please click here for the Boarding Handbook

Parent Handbook

Parents and students should familiarise themselves with the Parent Handbook.

Please click here for the Parent Handbook

The Handbook includes details for uniform expectations, hairstyles, haircuts, jewellery, cell phone use at school and much more.

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Uniform

Students will wear summer uniform for the start of the school year. Summer uniform is: Grey short sleeve shirt/blouse, tie, blazer, grey shorts/culottes, sandals & Southwell sunhat.

Please ensure ALL uniform & items coming to school are clearly named (including shoes, drink bottles, ties etc).

All new students should have booked their new student uniform fitting to purchase their uniform ready for the start of the school year. New Student appointments will run from mid November 2026, to late January 2027.

Please click here for Uniform Booking. Access Code: tz9e3

The uniform shop closes at 4pm Wednesday 9 December and will reopen to returning students from Monday 25 January 2027 (9am-4pm) - no appointment needed. The uniform shop will return to "normal school hours" from Thursday 28 January 2027 (8am-4pm).

Uniform queries can be directed to the Uniform Shop Manager, Tess Benseman

uniform@southwell.school.nz

A uniform guide and information regarding haircuts, hairstyles, jewellery etc can be found within the Parent Handbook.

Medical Form

All new students will receive an emailed medical form from the School Nurse in the new year. This medical form needs to be completed and returned by 18 January 2027.

Returning students will receive a notification in late January to check/update their child's medical information via the new school Sentral App.

Queries in relation to students medical needs while at school can be directed to the School Nurse sheryl.thomas@southwell.school.nz

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Stationery & Supplies

Items required (not included in school uniform) (can be colours/styles of your choice):

- School Bag
- Lunch Box
- Drink Bottle
- Sneakers for PE
- PE ankle socks (white, grey, black)
- Swimming Towel
- Swimming Goggles

Year 1-2	All stationery & supplies are provided within the classroom.
Year 3-4	Please purchase/provide a pair of corded headphones to keep at school to use with their device (a 3.5mm headphone jack). All other stationery & supplies are provided.
Year 5-8	Please purchase/provide a pair of corded headphones to keep at school to use with their device (a 3.5mm headphone jack). Please purchase/provide a pencil case. All other stationery & supplies are provided.

Device Purchase

Devices are provided for students in Year 4, 5 & 6.

New students coming in to Year 7 or Year 8, as well as returning students moving through to Year 7 will need to purchase their own device for e-Learning.

Chrome devices will be the only devices Southwell will support. Windows, Mac or any variation outside of this will not be supported. With the change in the school's chosen model of learning Chrome devices have been selected to champion this change in learning ethos.

Please click here for BYOD Device Information

Students need to arrive at school on the first day with their devices.

Queries can be directed to our IT Department online@southwell.school.nz

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Sentral School Management System

Over the Christmas/New Year break our school will be transitioning to use a new school management system. This new system will lead us to modernising our communications with families, an upgraded parent app and daily functions within the school. While we transition to this new system, each family will need to create new login information and download the new school app. Discarding the old Southwell School App used from 2020-2026. With any new system implementation, there will be a bit of a teething phase. However, our team has done their best with preparations to ensure a smooth transition from the parent/caregiver side.

In the week of 18-22 January 2027 families will receive an emailed activation link to create this new user information.

If you have any questions in relation to this change, please contact the ICT Department online@southwell.school.nz

Annual Consent Form

Annual Consent information will be published to the new school Sentral App during the week of 18-22 January 2027. All consent submissions are required to be completed before a student's first day at school.

2027 Classes

Once setup in the new school Sentral App, your child's classroom & homeroom teacher information will be viewable on the student profile screen.

Queries in relation to this placement can be directed to Mrs Lisa Murray, Deputy Headmaster for Year 0-5 lisa.murray@southwell.school.nz or Mr Pete Walch, Deputy Headmaster for Year 6-8 peter.walch@southwell.school.nz

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Performing Arts

The Performing Arts are an important part of the core education here at Southwell School. There are extensive opportunities available for all students to participate in, both inside and outside of the classroom. These include a variety of instrumental ensembles, choirs, theatre and dance opportunities. In addition, Southwell offers high-quality itinerant tuition in Instrumental Music, Voice, and Speech & Drama.

Please click here for the Performing Arts Information Sheet.

2027 Itinerant Programme (optional)

A range of Performing Arts itinerant lessons are available at Southwell. These are delivered by highly qualified, experienced instructors. Interested students can choose from individual or group sessions.

Current 2026 enrolments will end at the close of the school year. New and returning students interested in enrolling for 2027 should submit their selections by Monday 25 January 2027, to start lessons the following week. Please note that enrolments are accepted throughout the year.

Please click here to access the Instrumental, Voice and Speech & Drama enrolment form.

Queries can be directed to the Performing Arts Administrator, Sarah-Jane Flexman sarah-jane.flexman@southwell.school.nz

After School Care

The after-school care programme runs every school day from 3.30pm - 5.15pm.

Year 0-4 students - Junior building. Year 5-8 students - Library. Students will receive an afternoon tea snack.

Students sign in to after school care on a daily basis. A $13 per day charge will be loaded to the family account. Please click here for After School Care Information Sheet.

After School Care queries can be directed to the school office office@southwell.school.nz

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Sports

Sport is an important aspect of our all-round Southwell Education. Summer sports will begin in Term 1, 2027. Selecting and participating in sport is compulsory for Year 5-8 students.

All new & returning students will need to complete their sport selections below for 2027. Any existing selections for 2026 will conclude at the end of the 2026 school year. 2027 sports selections need to be completed by 25 January 2027.

2027 Year 1 Sports Options - Term 1

2027 Years 2-4 Sports Options - Term 1

2027 Years 5-6 Sports Options - Term 1

2027 Years 7-8 Sports Options - Term 1

Sports queries can be directed to the Sports Department Administrator, Cathy Bagley cathy.bagley@southwell.school.nz

School Lunches

The school kitchen provides a lunch option for the children each school day. The lunch menu is published each week.

Casual Lunch: $9 per day. Students or families can add the student's name to the list at the front on the dining room. The daily charge will be loaded to the family account.

Permanent Lunch: $340 per term. The termly charge will be loaded to the family account. Sign up form for permanent lunches will be sent out in the week of 18 January 2027.

Bus Service

There is a Southwell School Bus that provides a bus service to and from the Cambridge Avantidrome & Tamahere School.

The bus is charged on a termly basis of $550 per student. This charge is loaded to your family account at the beginning of each Term. *This is a standard charge irrespective of how often your child(ren) uses the bus service.*

The first day of the Bus service commences, Friday 29 January 2027.

Please see the relevant links below:

Bus Registration Form - Please complete one per child

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Bus User Code of Conduct form - Please complete one per child

Please click here for the bus route & timetable

Bus service queries can be directed to the school office office@southwell.school.nz

Contact

If you have any questions in relation to this information or your child's start at Southwell, please do not hesitate to contact the Admissions Manager, Becky Russell becky.russell@southwell.school.nz